

GUIDELINES AND APPLICATION FORM FOR THE CULTURAL FUND

What is the Cultural Fund?

The Cultural Fund is an allocation by JAMCOPY of a portion of its annual revenue to support projects which helps to develop the literary, artistic and musical sectors which form a part of its mandate. The Fund was established in 2011 as a part of JAMCOPY's continuing mission to gain recognition, legal compliance and economic reward for creators of copyright protected works. When considering applications to the Jamaican Copyright Licensing Agency (JAMCOPY) Cultural Fund, the Cultural Fund Committee gives priority to supporting the development of the literature, visual arts and music through cultural agencies as well as through rightsholders organizations affiliated to JAMCOPY.

What kinds of activities does the Fund support?

1. Training for rightsholders to improve their skill in the creation and management of their copyrighted works.
2. Supporting activities which strengthen creator organizations and empower creators to earn respect and remuneration for their works, in particular the community that JAMCOPY serves.
3. Supporting competitions and awards to motivate and reward excellence in creative works and enhance appreciation for creative works.
4. Supporting activities and projects for marketing and distributing Jamaican works locally and abroad.
5. Supporting well established national (Jamaican) organizations and institutions which promote and preserve creative works.

Specific Initiatives By Sector:

- i. **Music** – projects that improve songwriters' skills (e.g. songwriters' boot camps) and provide training in scoring music.
- ii. **Visual Arts** – awareness raising for final year Visual Arts students to promote Art as a business; seminars and workshops for visual artists generally.
- iii. **Literature** – projects that :
 1. encourage and project writing as a viable career path;
 2. increase and enhance the skills of writers and others related to writing (e.g. commissioning editors, copy-editors, proof readers, book designers etc.)
 3. assist self-published authors to improve the standards of their publications.

How Are The Fund Allocated?

The sectors are supported proportionally with the revenue derived from the respective sectors, as follows:

- a. 70% to literature
- b. 20% to visual arts
- c. 10% to music

The Cultural Fund operates on a two-year cycle. In the first year allocations are made to all sectors covered by our mandate. In the second year JAMCOPY collaborates with the Jamaican Writers Society in organizing the biennial Lignum Vitae Writing Awards. Cultural fund allocations are made at the discretion of the JAMCOPY Board, on the recommendation of the Board's Cultural Fund Committee:

The Cultural Fund does not typically support the following:

- Living and travel expenses
- business overhead costs
- capital works
- general administrative costs
- book launches
- applications to publish /market individual books
- creation or maintenance of a website for a publishing house, author or artist
- proposals from individuals

Who Can Apply?

If you have a project that meets the Cultural Fund's guidelines, you may forward your application to Jamaican Copyright Licensing Agency (JAMCOPY), Building #1, 17 Ruthven Road Kingston 10. You may also send it by email to info@jamcopy.com.

The application form is available on our website www.jamcopy.com.

The Cultural Fund sub-committee assesses applications and makes recommendations to the JAMCOPY Board. The Board approves Cultural Fund allocations.

There are two application intake periods annually, by May 31st and by October 31th. All applications are to be submitted within the stipulated timeframe. It may take up to 3 months or more to process applications for support.

JAMCOPY CULTURAL FUND APPLICATION

SECTION I : PROFILE OF ORGANISATION

Name of Organisation:

Address of
Organisation:

Contact Person:

Title

First Name

Last Name

Position in Organisation :

Contact email:

Phone number:

Brief Description of Organisation

Must be no more than 200 words.

Have you applied to the Cultural Fund before?

Yes

No

Were you successful?

Yes

No

If you answered 'Yes' to the previous question, indicate the year you obtained funding and the amount of funding you received .

Who will benefit from your project?

What is the amount being sought from the Cultural Fund?

When does your project start and end?

SECTION II – PROJECT DETAIL

Project Outline

Must be no more than 200 words. What are the key activities you want to undertake with the Cultural Funding? Who will participate in the Project?

Objectives and Expected Outcomes/Benefits

Must be no more than 200 words.

How Will You Acknowledge Support from the JAMCOPY Cultural Fund?

Must be no more than 200 words. Recipients typically offer logo/branding, benefits, verbal and written acknowledgment of Cultural Funding in media and advertising of funded Projects, complimentary attendance for JAMCOPY staff (and where appropriate presentation) at funded events.

Budget

Include any funding or in-kind support you are seeking or have received from other funding bodies, along with any contributions you are making yourself. Identify clearly what components you are seeking from the Cultural Fund by placing "CF" in the description line.

Income	\$	Expenditure	\$
	Total: \$		Total: \$

Are you seeking Single or Multiple Year Funding?

Single Event/One Year

Two Year

APPLICANT DECLARATION

I hereby state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify JAMCOPY 's Cultural Fund of any changes to this information and any circumstances that may affect this application.